Penobscot County Commissioners' Meeting Minutes March 29, 2022 2377
9:00 AM Commissioners Laura Sanborn, Peter Baldacci and Andre Cushing 34°

Roll Call -

Commissioner Sanborn opened the meeting at 9:00 AM from the Commissioners Chambers with all Commissioners and Administrator Honey present.

Treasurer John Hiatt was absent

Public Comment - None

Grant Updates –

Grant Manager Lisette Carrithers provided an update on recent activity on the Justice and Mental Health Grant. In collaboration with this grant, Lisette is working on developing partners and how the county can help them. Through a partnership with the state office of behavioral health and community mental health providers, she is looking to getting a "Certified Community Behavioral Health Clinic" set up in Bangor that would function as an alternative to an emergency room or jail for those in crisis; mental health or drug.

She also gave an update on the primary care provider consortium that was developed to capitalize on the Center on Rural Addiction resources that are available through this Federal Center of Excellence.

Ms. Carrithers will be interviewing an intern that is a Master's social work student interested in data management to work with her on the Justice and Mental Health grant. This position would be focused on developing the data strategies that will help us meet the requirements of that grant and the Stepping Up initiative the county joined in 2016. We will look into a fund source for a possible stipend for this person.

Administration Update -

Administrator Honey presented the following:

Last week:

- Discussion on the increase of activity over at the old Y building/parking lot
- Discussion with both the Supervisors and Line Unit Correctional Officers were held
- We had a meeting with our health insurance broker on the 2023 renewal

This week:

- Finishing up on the Department of Justice Grant for COVID supplies

<u>Administration Update – Continued:</u>

Coming up:

- A meeting with our current payroll vendor will be held on April 14th
- The Health and Wellness Fair is scheduled for June 15th

Miscellaneous:

- Discussion on mileage reimbursement for our employees with no direct hits to our department's budgets.
    - Commissioner Cushing made a motion to approve a 90-day trial on the proposal from Administrator Honey to adjust the mileage reimbursement according to gas buddy. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0.

HR:

- Updated spreadsheet on position standings within the County
- Working with the Sheriff on the Jail Administrator position

Warrants:

- Payroll Warrant to be approved for 03.25.2022: $ 275,804.55
- A/P Warrant to be approved for 03.29.2022: $ 65,551.58
- UT Warrant to be approved for 03.29.2022: $135,521.29
- UT TIF Warrant to be approved for: NONE
- Commissioner Baldacci moved to approve the warrants as presented. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Payroll Change Notices signed for: Shelley Carver - Corrected.

<u>Executive Session</u>---Commissioner Cushing made a motion to go into Executive Session at 9:42 a.m. a.m., under 1 M.R.S.A. § 405 (6) (D) Contract Matter. Commissioner Baldacci seconded the motion. Vote to approved passed 3-0. Present were: Commissioners and Administrator Honey. Session ended at 10:10 a.m.

<u>Executive Session</u>---Commissioner Cushing made a motion to go into Executive Session at 10:11 a.m., under 1 M.R.S.A. § 405 (6) (A) Personnel Matter. Commissioner Baldacci seconded the motion. Vote to approved passed 3-0. Present were: Commissioners and Administrator Honey. Session ended at 10:30 a.m.

Public Session/Action Taken -

Commissioner Cushing moved to approve recapturing holiday pay for staff overpaid in 2022. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0.

Meeting Adjourned-

Commissioner Baldacci moved to adjourn the meeting at 10:35 a.m. with no further business on the agenda. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Certified By:

Administrator, Erika Honey

Laura J. Sanborn, Chair

Peter K. Baldacci, Commissioner

Andre E. Cushing, III, Commissioner